

Warroad River Watershed District
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**Meeting Minutes of the Board of Managers
Warroad River Watershed District**

Warroad, MN
February 23, 2021

Call to Order

• **Attendance (Virtual Teams Meeting)**

President Thompson called the meeting to order at 12:05 PM. Managers who were present included Bill Thompson, Joe Olafson, Keith Landin, Jeff O'Donnell and Brian Schaible. Jenee Provance (WRWD administrative assistant), Scott Johnson – Roseau SWCD, Janine Lovold - Roseau SWCD, Matt Fischer – Board of Water and Soil Resources (BWSR), Jeremiah Jazdzewski – Houston Engineering (HEI) and Tony Nordby – Houston Engineering (HEI) were also present.

• **Agenda**

The agenda was amended to include an amendment to available funds for the stream bank projects, and approved on a **motion** by Olafson, **second** by Landin and unanimous vote of the Board.

Secretary's Report

• **January 26, 2021 Meeting Minutes**

The January 26, 2021 regular meeting minutes were reviewed. The minutes were approved on a **motion** by Olafson, **second** by O'Donnell and unanimous vote of the Board.

Treasurer's Report

The checking balance is \$90,755.21 and the CD balance is \$10,000 as of January 29, 2021. Invoices were received from Houston Engineering for stream bank stabilization design and storage project in the amounts of \$8,912.25 and \$12,467.50, respectively. An invoice was received from Roseau SWCD for administrative services in the amount of \$146.93. An invoice from Anderson Law Office was received for services in the amount of \$437.50. MAWD dues are due in the amount of \$910. All invoices were approved on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board. The Treasurer's report was approved on a **motion** by Olafson, **second** by O'Donnell and unanimous vote of the Board.

Visitor(s)/Public Comment

- **Roseau County Commissioner**
None

Special Report

- None

Old Business

- **WRWD Representation at the Implementation Committee (IC) Meetings**

Manager Olafson reported the next IC committee is on March 3, 2021. The topics for discussion at this meeting will be the outcome of today's WRWD meeting.

- **Houston Engineering**

1. **Evaluate potential Warroad River storage projects**

Jeremiah Jazdzewski (HEI) presented a final report of the storage study. Reviewed project history, project goals and objectives, and process. The evaluation metrics included peak flow and velocity reductions, sediment transport potential and cost. HEI reviewed project alternatives for East and West Branches of the Warroad River, and County Ditch 10. Recommendations include 1) regional storage within CD 10 2) peatland storage via ditch plugs in West Branch Warroad River, and 3) regional storage within Bulldog Run. Comprehensive plan reporting will tie back to 1W1P goals. Reviewed next steps including 1) discuss recommendations 2) discuss funding options 3) for regional storage, closer to the outlet of the subwatershed is better; refined preliminary design when location identified; HEI has models setup to update numbers for preliminary projects., and 4) for ditch plugs, begin discussions with the DNR and counties.

The budget for HEI's work on this project is looking good according to Jazdzewski. He will schedule a stakeholder group meeting in March. Nordby said he will send out Jazdzewski's Powerpoint presentation to all Board members.

2. **Warroad River Clean Water Grant Sites - bank stabilization**

Tony Nordby reported that final plans for Fast, Dahlberg, Ulwelling and Olson have been completed. Olson wants more work done on his property as a condition for access to the original site. The cost is about \$25,000 for the additional work. Total cost for the work without the added work for Olson is about \$209,180 which includes \$135,000 for construction plus \$74,180 for engineering and contingency. Due to the size of the Dahlberg and Ulwelling sites, these will require DNR permits. Permit fees are about \$1,200. Olson and Dahlberg are not in favor of projects and will not cost share. Matt Fischer stated the grant does not require a landowner match but WRWD required a landowner match of 50% of the local match. Landowners typically match construction amounts, not engineering. HEI could get out yet this week to survey Olson's second site. Manager Landin **moved** to add second site at Olson's, **seconded** by Olafson and approved by unanimous vote of the Board. Nordby will send out final plans and look at a special meeting to approve.

- **WRWD Strategic Planning – Consultant Brian Dwight**

1. **Potential administrative support; draft contract**

Jenee Provance is retained as administrative assistant. Landin and Schaible will meet with Jenee to go over duties and responsibilities. Matt Fischer also agreed to meet with Jenee.

- **1W1P -Joint Powers Board**

President Bill Thompson reported the next meeting will be March 8, 2021. There is an upcoming lake loading seminar Thompson would like to attend.

- **Beaver Dam Removal Update**

Nothing to report.

- **Permits**
None.
- **Conservation Corps – River Clean-Up**
Nothing new to report. Manager Landin had filled out a summary survey report earlier.
- **Advisory Committee**
Nothing to report.

New Business

- **Amend available funds for stream bank stabilization**
There is currently \$5,169.56 of the grant left for engineering on this project. Tony Nordby suggested an additional \$40,000 be designated for construction. Manager Olafson suggested Nordby get an estimate for construction and engineering, and bring to the Implementation Committee (IC) on March 3. Manager Landin **moved** that Tony Nordby, Scott Johnson and Janine Lovold work on the additional costs for construction and engineering, and bring to the IC on March 3. The motion was **seconded** by Olafson and approved by unanimous vote of the Board.

Round Table

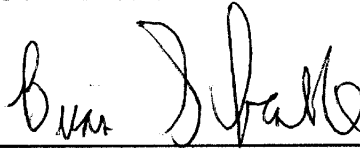
None.

Next Meeting

The next Regular Meeting will be held on Tuesday, March 23, 2021 at noon.

Adjournment

The meeting was adjourned at 1:30 pm on a **motion** by Landin, **second** by O'Donnell and unanimous vote of the Board.



Watershed Secretary

3/23/2021
Date