

**Meeting Minutes of the Board of Managers
Warroad River Watershed District**

Warroad, MN
January 26, 2021

Call to Order

- **Attendance (Virtual Teams Meeting)**

President Thompson called the meeting to order at 12:05 PM. Managers who were present included Bill Thompson, Joe Olafson, Jeff O'Donnell and Brian Schaible. Manager Keith Landin was absent. Scott Johnson – Roseau SWCD, Matt Fischer – Board of Water and Soil Resources (BWSR) and Tony Nordby – Houston Engineering (HEI) were also present.

- **Agenda**

The agenda was approved on a **motion** by Olafson, **second** by O'Donnell and unanimous vote of the Board.

Secretary's Report

- **December 22, 2020 Meeting Minutes**

The December 22, 2020 regular meeting minutes were reviewed. The minutes were approved on a **motion** by Olafson, **second** by O'Donnell and unanimous vote of the Board.

Treasurer's Report

The checking balance is \$93,472.08 and the CD balance is \$10,000 as of December 31, 2020. Invoices were received from Houston Engineering for stream bank stabilization design and storage project in the amounts of \$4,431.55 and \$12,339.00, respectively. An invoice was received from Roseau SWCD for administrative services in the amount of \$146.93. An invoice from Anderson Law Office was received for services in the amount of \$437.50. MAWD dues are due in the amount of \$910. All invoices and dues were approved on a **motion** by O'Donnell, **second** by Olafson and unanimous vote of the Board. The Treasurer's report was approved on a **motion** by Schaible, **second** by O'Donnell and unanimous vote of the Board.

Visitor(s)/Public Comment

- **Roseau County Commissioner**
None

Special Report

- None

Old Business

- **WRWD Representation at the Implementation Committee (IC) Meetings**

Manager Olafson reported the IC committee met on January 13, 2021. Discussion on 1W1P brochure. Also discussed city of Warroad storm sewer work and stream bank stabilization

project. Similar sedimentation issues were noted in Zippel and Bostic Creeks in addition to Warroad River. They could consider at joint sediment removal projects. It was felt stream stabilization was the right direction toward the bigger goal. Next meeting will be February 10, 2021.

- **Houston Engineering**

1. **Evaluate potential Warroad River storage projects**

Tony Nordby (HEI) reported HEI has the report drafted. HEI will present it at the next board meeting in February. The report contemplates several storage options. Modeling results are shown in the report for 2, 10- and 25-year rain events. They looked at peak flow reductions and volume reductions. The also included rough cost estimates.

2. **Warroad River Clean Water Grant Sites - bank stabilization**

Tony Nordby reported HEI has done surveys on two other sites (W1 and W2). Draft plans should be complete by the end of the week and final plans complete by the February board meeting. A DNR permit may be required for one of the projects based on length (>300 feet). W2 is about 500 feet. Nordby suggested the WRWD reach out to landowners in early to mid-February to discuss the projects and confirm there are no issues or concerns.

- **WRWD Strategic Planning – Consultant Brian Dwight**

1. **Potential administrative support; draft contract**

Manager Olafson reported he has been in contact with Jenee Provance. She experienced a recent health set back but is still agreeable to the position. She has reviewed the agreement and saw no concerns. The WRWD needs to determine the availability of a computer. Scott Johnson indicated the SWCD does not have a computer available but could purchase one through SWCD channels. Matt Fischer was agreeable to spending time with Provance to review responsibilities. Matt suggested Keith Landin draft a list of duties and responsibilities with Brian Dwight.

- **1W1P -Joint Powers Board**

President Bill Thompson reported the joint powers board met on January 11, 2021. There was discussion on several topics including more defined and verified housekeeping duties.

- **Beaver Dam Removal Update**

Nothing to report.

- **Permits**

None.

- **Conservation Corps – River Clean-Up**

The application has been submitted for the same hours, cost and match that was submitted last year.

- **Advisory Committee**

Nothing to report.

New Business

- **Regular meeting format/schedule**
Virtual meeting format is ok until further notice.

Round Table

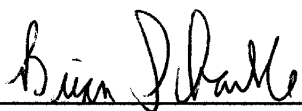
None.

Next Meeting

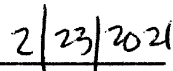
The next Regular Meeting will be held on Tuesday, February 23, 2021 at noon.

Adjournment

The meeting was adjourned at 12:58 pm on a **motion** by O'Donnell, **second** by Olafson and unanimous vote of the Board.



Watershed Secretary



Date