

Meeting Minutes of the Board of Managers Warroad River Watershed District

WRWD Office, Warroad, MN

May 26, 2020

Call to Order

- **Attendance**

President Thompson called the meeting to order at 12:00 noon. Managers who were present included Bill Thompson, Keith Landin, Joe Olafson, Jeff O'Donnell and Brian Schaible. Scott Johnson – Roseau SWCD and Tony Nordby – Houston Engineering were also present.

- **Agenda**

The agenda was approved on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board.

Secretary's Report

- **April 28, 2020 Meeting Minutes**

The April 28, 2020 regular meeting minutes were reviewed and amended. The amended minutes were approved on a **motion** by Landin, **second** by O'Donnell and unanimous vote of the Board.

Treasurer's Report

The checking balance is \$68,213.61 and the CD balance is \$10,000 as of April 30, 2020. An invoice from Kermit Jensen for beaver trapping at Horner's in the amount of \$155.20 was approved on a **motion** by Olafson, **second** by Landin and unanimous vote of the Board. This invoice will be passed on to the SWCD for payment.

Visitor(s)/Public Comment

- **Roseau County Commissioner**

None

Special Report

None

Old Business

- **Houston Engineering – West Branch River Restoration Project – Repair Contract**

Manager Landin presented a proposed contract with Andrew Stoskopf Trucking for final repair work on the project. Total cost is \$36,609. The cost will be covered almost entirely by the remaining grant funding for the project. The grant funds remaining total is \$36,443.21. The contract was approved on a **motion** by Landin, **second** by O'Donnell and unanimous vote of the Board.

- **Houston Engineering Proposals to Identify and Evaluate Warroad River Storage Projects; and Bank Stabilization for Clean Water Grant Sites**

Tony Nordby reviewed both proposals and proposed schedule. The storage projects evaluation proposal amount was \$56,187 while the grant sites bank stabilization design proposal amount was \$34,993. Nordby indicated they would like to start the storage projects evaluation as soon as possible. Their Maple Grove, MN office will assist with this work. The schedule appears aggressive but Scott Johnson pointed out it is good to show a schedule and adjust as needed. The study will identify what is feasible. The proposal amounts agree with what was approved by the Joint Powers Board. Landin made a **motion** to enter into both agreements with HEI. The motion was **seconded** by Olafson and unanimously approved by the Board.

- **WRWD Strategic Planning**

Manager Landin indicated he received a call from Brian Dwight who said he has been working on the project. He has reviewed prior meeting minutes and has talked to Matt Fischer (BWSR). Dwight would like to set a date to meet separately from a regular meeting. He would like to discuss ideas of sharing a person with 2 entities (one being the WRWD). Tony Nordby suggested it would be advantageous if a part time person could handle communications, help manage construction projects, deal with landowners and apply for grant funding. A date and time of June 18, 2020 at 3:30pm was set for the Board to meet with Brian Dwight.

- **1W1P -Joint Powers Board (formerly Governance/Policy Committee)**

President Thompson and Scott Johnson were unable to attend the last meeting. Nothing to report.

- **Beaver Dam Removal Update**

Nothing to report.

- **Permits**

Nothing to report.

- **Conservation Corps – River Clean-Up**

Tony Nordby (HEI) reported their staff went through the drone footage and identified 25 sites that could potentially be cleaned up. Three to 4 sites appeared to be potential beaver dam activity. They also found many trees leaning into the channel. Nordby said he will send the report to all Board members.

- **Advisory Committee**

Nothing to report.

New Business

- **Craig Kennedy Ditch**

Manager Landin reported that Craig Kennedy filled in about 150 feet of ditch adjacent to his property after lining it with drain tile. The ditch was filled up to and covering one end of an existing culvert with the drain tile extending through the culvert and out the other end. Kennedy would like to fill in the remaining ditch. Manager Landin told Kennedy to hold off on any more work related to the ditch. Kennedy is working on public road right-of-way (township road). Landin suggested the township should look at the work that has been done by Kennedy. Landin had talked to John Johnson (Lake Township) who indicated he would like to talk to the

Township Association about the matter. Manager Olafson said he also talked to Kennedy about this. Olafson said the approach needs a culvert but the ditch is a township matter. Olafson said he will talk to Kennedy and explain that the culvert should be open.

- **Water on Hallberg Ave by Thiele Residence**

Owner Mike Thiele had talked to Manager Landin about a culvert permit some time ago. Water ponds on the road adjacent to the Thiele’s property where an approximate 150 foot long culvert was placed when the house was moved on site several years ago. The culvert was placed essentially in the township road (Hallberg Ave) ditch but no provisions or grading was established to drain runoff adjacent to the culvert. It was suggested we work with the township to develop a small ditch so water can be directed off the road to the west. The township needs to continue working on crowning the road. Manager Landin indicated he will continue to talk to the township and wait to hear what they want to do with the ditch.

- **WD Representation at the Implementation Committee (IC) Meetings**

Scott Johnson said a question came up at the last IC meeting that the WRWD should have a Board member on the IC. The Committee meets the second Wednesday of each month at 9:00am. Manager Olafson volunteered to represent the Board on the Committee. A meeting notice will be sent out by the SWCD office.

Round Table

None

Next Meeting

The next Regular Meeting will be held, Tuesday, June 23, 2020 at noon.

Adjournment

The meeting was adjourned at 1:40 pm on a **motion** by O’Donnell, **second** by Landinn and unanimous vote of the Board.

Watershed Secretary

Date