Meeting Minutes of the Board of Managers
Warroad River Watershed District
WRWD Office, Warroad, MN
August 25, 2020

Call to Order
• Attendance
  President Thompson called the meeting to order at 12:00 noon. Managers who were present included Bill Thompson, Keith Landin, Joe Olafson, Jeff O’Donnell and Brian Schaible. Scott Johnson – Roseau SWCD and Tony Nordby – Houston Engineering (HEI) were also present.

• Agenda
  The agenda was approved on a motion by Landin, second by O’Donnell and unanimous vote of the Board.

Secretary’s Report
• July 28, 2020 Meeting Minutes
  The July 28, 2020 regular meeting minutes were reviewed. The minutes were approved with corrections on a motion by Landin, second by Olafson and unanimous vote of the Board.

Treasurer’s Report
The checking balance is $89,780.37 and the CD balance is $10,000 as of July 31, 2020. An invoice in the amount of $36,609 was received from Stoskopf Trucking for final repair work at West Branch Warroad River Restoration. Stoskopf invoice was approved on a motion by Landin, second by Olafson and unanimous vote of the Board. Invoices were received from HEI in the amounts of $10,101.75 for stakeholder meeting, follow-up, existing conditions and PM tasks; and $1,254.25 for stream bank stabilization projects for Tveit, Fast and Phillipe. HEI invoices were approved on a motion by Landin, second by Olafson and unanimous vote of the Board. WRWD will need Conservation Practice Assistance Contract forms filled out for each landowner benefitting from the project. Manager Landin indicated he will work on this. Scott Johnson suggested WRWD sign the forms (payment voucher and Conservation Practice Assistance Contract) and his office will fill out the forms. Landin moved to have Scott Johnson (SWCD) be authorized to sign as an authorized representative on Payment Request Voucher for 1W1P projects under way. The motion was seconded by Olafson and approved by unanimous vote of the Board. The treasurer’s report was approved on a motion by O’Donnell, second by Olafson and unanimous vote of the Board.

Hearing on 2021 Budget
The regular meeting was recessed and the hearing opening at 12:19 PM. No members of the public were in attendance and no further comments were received on the proposed budget. WRWD received an acknowledgement affidavit of publication from Roseau Times Region. The hearing was closed and the regular resumed at 12:22 PM. A motion to approve the budget as presented was made by O’Donnell and seconded by Olafson. The budget was approved by unanimous vote of the Board.
Visitor(s)/Public Comment
- Roseau County Commissioner
  None

Special Report
None

Old Business
- Water on Hallberg Ave by Thiele Residence
  Manager Landin reported he sent a letter to Mike Thiele about the matter on August 20, 2020. No response has been received yet.

- WRWD Representation at the Implementation Committee (IC) Meetings
  Forestry and agricultural BMPs will be based on RAQ scores. There is an ongoing process of evaluation for the program.

- Houston Engineering – West Branch Warroad River Restoration Project; repair contract
  Work is complete for the project. Still need IC 134 form from Stoskopf to approve payment.

- Houston Engineering
  1. Evaluate potential Warroad River storage projects
     Tony Nordby (HEI) reported on status. HEI has input data into the model. Good representation of existing conditions. Storing water in the upper West Branch is not advisable since it does not contribute to the peak. County Ditch 10 appears to be the best location for impoundment just before it enters the river. Need to balance best engineering solution and what is feasible with landowners and topography. HEI needs more detail before they can provide further updates with stakeholders. Thompson suggested looking at power lines south of Ditch 10. HEI will have further internal discussions on options.

  2. Warroad River Clean Water Grant Sites - bank stabilization
     Tony Nordby talked to Tim Fast who was receptive to riprap around his driveway and natural toe wood installation in the back. Ron Tveit will require permit from the DNR due to length of bank stabilization. No permit is required from the Corps of Engineers whose interests are covered under a nationwide permit. Tveit and Phillipe want riprap. HEI hopes to have plans done by next meeting in September for review. There should be time to complete the work this fall, weather permitting.

- WRWD Strategic Planning – Consultant Brian Dwight
  Manager Landin reported Brian Dwight talked to Tracy at Roseau River Watershed District. RRWD would like to meet with WRWD in person to discuss sharing resources. WRWD needs to estimate time it is requesting. Olafson expressed concern about a relationship with RRWD since we have not looked at an individual for WRWD. Landin suggested we talk to Brian Dwight about alternatives. We are not on any timeline. Landin will talk to Brian Dwight.

- 1W1P -Joint Powers Board (formerly Governance/Policy Committee)
  No meeting is planned until October 2020.

- Beaver Dam Removal Update
Manager O'Donnell had Isaac Krahn look at a beaver dam on his property. No beaver were found. The dam can be easily removed. Landin will contact a contractor to remove it.

- **Permits**
  Manager Schaible indicated he will apply for a permit on behalf of Warroad Real Estate LLC for storm sewer at former school site development. Landin reported the township will be applying for a permit near his house and Teresa Johnston’s parcel.

- **Get latest WRWD rules posted on web site**
  This has been done.

- **Conservation Corps – River Clean-Up**
  Manager Landin reported all 25 sites are done along with some work at Fast’s. Landin the crew was good to work with. The invoice will come from the Duluth office. 75% will be paid by grant with 25% local match.

- **Advisory Committee**
  Nothing to report. Landin encouraged Jeff Hellquist to work on scheduling a meeting.

**New Business**
- **Approval of 2021 budget**
  Budget was approved at closure of hearing.

**Round Table**
None

**Next Meeting**
The next Regular Meeting will be held, Tuesday, September 22, 2020 at noon.

**Adjournment**
The meeting was adjourned at 1:30 pm on a motion by Olafson, second by O'Donnell and unanimous vote of the Board.

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Watershed Secretary    Date