

**Meeting Minutes of the Board of Managers
Warroad River Watershed District**

Warroad, MN

May 27, 2021

Call to Order

• **Attendance**

President Thompson called the meeting to order at 10:32 a.m. Managers present were Bill Thompson, Joe Olafson, Keith Landin and Brian Schaible. Manager Jeff O'Donnell was absent. Jenee Provance (WRWD administrative assistant), and Scott Johnson - Roseau County SWCD. Joining virtually were Matt Fischer - BWSR, and Tony Nordby - Houston Engineering (HEI).

• **Agenda**

The agenda was approved on a **motion** by Olafson, **second** by Landin and unanimous vote of the Board.

Secretary's Report

• **April 22, 2021 Meeting Minutes**

The April 22, 2021 regular meeting minutes were reviewed. The minutes were approved on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board.

Treasurer's Report

The checking balance is \$84,296.20 and the CD balance is \$10,000 as of April 30, 2021. Invoices were received from Houston Engineering for Conservation Corp project, stream bank stabilization design and river storage project in the amounts of \$1,880.80, \$690.00 and \$735.25, respectively. All invoices were approved on a **motion** by Olafson, **second** by Schaible and unanimous vote of the Board. The Treasurer's report was approved on a **motion** by Olafson, **second** by Landin and unanimous vote of the Board.

Visitor(s)/Public Comment

- **None**

Special Report

- **None.**

Old Business

• **WRWD Representation at the Implementation Committee (IC) Meetings**

Manager Olafson reported there was a meeting on 4/12/2021. There is \$1,332 in funding left to complete alternatives analyses. Brent Mason (DNR) mentioned that DNR permit should not be a problem to secure. The aquatic vegetation to be removed (cattails) is not native to the river.

• **Houston Engineering**

1. **Evaluate potential Warroad River storage projects**

Tony Nordby reported he attended a meeting last week with Russ Walker (Roseau County Commissioner), Ed Arneson (LOW County Commissioner), Brent Mason (DNR), Chad Severs, and Dan Trosen (City of Warroad). Study alternatives were reviewed. Brent Mason expressed DNR goals. Both county representatives were receptive to the storage alternatives. Houston Engineering (HEI) will put together maps of potential storage areas and share with the DNR and tribal representatives. Feasibility will be verified with field data. HEI will complete field work after freeze-up due to normally wet conditions and remote location. HEI will then get DNR feedback on maps prior to presenting to the county ditch board. Hopefully, a decision can be made on the work. Most ditch plugs were in Lake of the Woods County. The Schwartz ditch plug, which is a deep ditch, should be looked at this summer. The engineering cost to complete the work described by Nordby would be \$5,000 to \$10,000. Some funds have been spent already on this effort. Tony will forward meeting notes to Jenee Provance.

2. **Warroad River Clean Water Grant Sites - bank stabilization**

Nordby reported he conducted a preconstruction meeting with the contractor, Stoskopf Trucking. Erica Beito (HEI) will be the field lead engineer. Stoskopf starting this week at the Ulwelling site. Nordby asked if the WRWD should be considering other projects this year. Manager Olafson suggested that current projects be completed this year as a model or gauge of how these projects will be managed. WRWD will re-evaluate next month completing more projects this year after current projects are complete.

● **WRWD Strategic Planning**

1. **Administrative support**

Quotes were received prior to last meeting for a new laptop computer for the administrative assistant: Daktech - \$804 and Roseau Computers - \$809. Manager Landin **moved** to purchase the Daktech computer for \$804. The motion was **seconded** by Olafson and approved by unanimous vote of the Board. Matt Fischer offered to conduct in person training for Jenee Provance. Fischer and Provance will determine date(s) to meet for training.

● **1W1P -Joint Powers Board**

President Bill Thompson reported there was no meeting. The next meeting is scheduled for 6/14/2021.

● **Beaver Dam Removal Update**

Nothing to report.

● **Permits**

Receive a permit application from Steve Yanok. It meets county requirements. Landin **moved** to approve the application, **seconded** by Olafson and approved by unanimous vote of the Board.

● **Conservation Corps – River Clean-Up**

Manager Landin said there was nothing new to report. He will contact the Conservation Corps about billing for work completed last year which has not been paid for yet. Nordby reviewed maps developed from the recently completed drone work.

- **Advisory Committee**

Nothing to report. Manager Landin said he would talk to Jeff Hellquist about starting in person meetings. WRWD is required to have at least one meeting a year by statute.

New Business

Scott Johnson informed the Board that Dennis Kofstad is requesting assistance on drainage from his property. It is undetermined if cleaning and adjustment of the culvert would solve the problem or if a new culvert will be required. The Roseau River Watershed was going to contact MnDOT about options.

Round Table

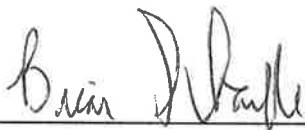
Manager Landin reported he is still waiting to hear from Matt Ulwelling about his drainage issue. They have not been able to connect yet.

Next Meeting

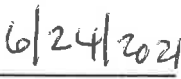
The next Regular Meeting will be held on Thursday, June 24, 2021 at 10:30am.

Adjournment

The meeting was adjourned at 11:28 am on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board.



Watershed Secretary



Date