

# Warroad River Watershed District – Website Terms of Use & Privacy Policy

## General Data Protection Regulation (GDPR)

The GDPR was recently approved and adopted by the European Union (EU). The GDPR is a regulation intended to strengthen and unify data protection for all individuals within the EU. It aims to protect the fundamental right to privacy and the protection of personal data.

## What type of information do we collect on our website?

We receive, collect and store any information (correspondence) you enter on our website or provide us in any other way. Currently, we do not use any software tools for tracking. Our website platform, Wix, implements cookies. See Table 1 below to view which cookies Wix implements. We collect personally identifiable information including name, email, communications, comments, feedback, recommendations and personal profile. We do not collect website statistical information including Internet Protocol (IP) addresses.

Table 1.0 Wix Cookies

Cookie Name	Life Span	Purpose
svSession	Permanent	Creates activities and BI
hs	Session	Security
incap_ses_\${Proxy-ID}_\${Site-ID}	Session	Security
incap_visid_\${Proxy-ID}_\${Site-ID}	Session	Security
nlbi_{ID}	Persistent cookie	Security
XSRF-TOKEN	Persistent cookie	Security
smSession	Two weeks	Identify logged in site members

## How do we collect information on our website?

When you conduct a message transaction on our website, as part of the process, we collect personal information you give us such as your name, address, email address and phone number. Your personal information will be used for responding to your initiating the message application for assistance or technical support.

## Why do we collect information?

We collect Non-Personal Information and Personal Information for the following purposes:

1. To provide and operate Program services;
2. To provide our Users with ongoing customer assistance and technical support;
3. To comply with any applicable laws and regulations.

## How do we store, use, share and disclose site visitors' personal information?

We do not share or disclose site visitors' personal information as this is designated Not Public Data. Customer correspondence data is kept three years and then deleted or shredded according to the Minnesota Data Practices Act (MS 13.03).

Currently, we do not offer payment services on our website and subsequently no personal information such as payment details (credit card information) are collected through our website.

#### How do we communicate with our site visitors?

We contact our site visitors via website messaging application, email, regular mail, text or telephone when information is requested by said visitor.

#### How do we use cookies and other tracking tools?

Cookies are small pieces of data stored on a site visitor's browser, usually used to keep track of their movements and actions on a site. Currently, we do not utilize any cookies or third-party services such as Google Analytics or other third-party tracking technologies to track personal information. The only cookies we use are part of the Wix platform to run the website.

#### How can you withdraw your consent?

If you don't want us to process your data anymore, please contact at:

Warroad River Watershed District  
PO Box 77  
Warroad, MN 56763  
218.386.4520

Manager  
Keith Landin  
218.386.1286  
[keithlan@marvin.com](mailto:keithlan@marvin.com)

Webmaster:  
Janine Lovold  
218.463.1903  
[janine.lovold@roseau.mnswcd.org](mailto:janine.lovold@roseau.mnswcd.org)

#### Privacy Policy Updates

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

#### Questions and contact information

To access, correct, amend, or delete any personal information we have about you, you will need to fill out a data request form and provide a valid photo ID. We will respond to your request within 10 business days. You are invited to contact us at [your email] or send us mail to:

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