Meeting Minutes of the Board of Managers
Warroad River Watershed District
WRWD Office, Warroad, MN
June 23, 2020

Call to Order

- **Attendance**
  President Thompson called the meeting to order at 12:00 noon. Managers who were present included Bill Thompson, Keith Landin, Joe Olafson, and Brian Schaible. Manager Jeff O’Donnell was absent. Scott Johnson – Roseau SWCD and Tony Nordby – Houston Engineering were also present.

- **Agenda**
  The agenda was approved on a motion by Olafson, second by Landin and unanimous vote of the Board.

Secretary’s Report

- **May 26, 2020 Meeting Minutes**
  The May 26, 2020 regular meeting minutes were reviewed. The minutes were approved on a motion by Landin, second by Olafson and unanimous vote of the Board.

Treasurer’s Report

The checking balance is $64,531.78 and the CD balance is $10,000 as of May 31, 2020. A check in the amount of $29,076.55 was received from Roseau County for tax levy. An invoice from HEI for drone work in the amount of $1,026.80 was approved on a motion by Landin, second by Olafson and unanimous vote of the Board. The treasurer’s report was approved on a motion by Olafson, second by Landin and unanimous vote of the Board.

Visitor(s)/Public Comment

- **Roseau County Commissioner**
  None

Special Report

None

Old Business

- **Craig Kennedy Ditch**
  Manager Olafson reported he has not talked to Kennedy yet. Thompson reported he attended a township meeting at which the matter was tabled. Landin feels Kennedy needs to clean up the ditch and apply for a permit to place a culvert. The ditch should not be filled. Landin said the WRWD should meet with the township to discuss areas of responsibility between township and WRWD.
• **Water on Hallberg Ave by Thiele Residence**
  Manager Landin said the WRWD should talk to the township about this as well. This is primarily a township issue. The lawn should be regraded to get water off the road.

• **WD Representation at the Implementation Committee (IC) Meetings**
  Scott Johnson has been representing WRWD so far. Manager Olafson is the designated representative on the IC. There has been no meeting for a while.

• **Houston Engineering – West Branch River Restoration Project; repair contract**
  Manager Landin reported the contract is signed with Stoskopf. Stoskopf is planning on getting done in July 2020.

• **Houston Engineering**
  1. **Evaluate potential Warroad River storage projects**
     Tony Nordby reported they are just getting started. A kickoff meeting on line will be scheduled with agencies, design team and WRWD members. HEI has some potential ideas to consider. Nordby will send out a meeting invite to all board members.

  2. **Warroad River Clean Water Grant Sites - bank stabilization**
     Tony Nordby reported they did perform a site survey, studied LIDAR data and talked to the DNR. The DNR would accept a rip rap solution but preferred a natural installation. HEI put together a concept based on DNR designs. Landowners prefer rip rap. HEI will talk to landowners about the proposed concepts and costs. HEI has done some modelling as well. Nordby would like to meet with WRWD in the next 2 weeks to review the concepts and costs first. He will schedule this meeting.

• **WRWD Strategic Planning – Brian Dwight**
  Set date of July 8, 2020 at 2:30 PM at the WRWD office for Brian Dwight to meet with WRWD board. This will be a special meeting.

• **1W1P -Joint Powers Board (formerly Governance/Policy Committee)**
  President Thompson reported the last meeting was on June 17, 2020. General housekeeping discussion.

• **Beaver Dam Removal Update**
  Nothing to report.

• **Permits**
  Manager Landin received a letter in the mail from Jaros stating that his permit is complete.

• **Conservation Corps – River Clean-Up**
  Manager Landin reported no communication with the Conservation Corps on this. Not sure they have hired a crew due to COVID-19. Landin will confirm with Conservation Corps.

• **Advisory Committee**
  Nothing to report.

**New Business**
• **Owen Storey culvert**
Les Storey brought a complaint about a culvert installed by Owen Storey without a permit. Owen Storey owns 36 acres on Buck Bean Trail. Owen Storey cleaned up (filled holes) a wash out and installed an 18” culvert with permission from the DNR. The WRWD determined the trail is DNR responsibility (minimum maintenance road) and Owen Storey does not need a permit from the WRWD. Olafson will inform Les Storey who brought the concern.

**Round Table**
None

**Next Meeting**
The next Regular Meeting will be held, Tuesday, July 28, 2020 at noon.

**Adjournment**
The meeting was adjourned at 1:00 pm on a motion by Olafson, second by Schaible and unanimous vote of the Board.

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Watershed Secretary    Date