Meeting Minutes of the Board of Managers
Warroad River Watershed District
WRWD Office, Warroad, MN
April 28, 2020

Call to Order
- Attendance
  President Thompson called the meeting to order at 12:00 noon. Managers who were present included Bill Thompson, Keith Landin, Joe Olafson, Jeff O'Donnell and Brian Schaible. Scott Johnson – Roseau SWCD was also present.

- Agenda
  The agenda was amended to add Item G.1, Cooperative agreements between WRWD and Joint Powers Board (JPB). The amended agenda was approved on a motion by Landin, second by O'Donnell and unanimous vote of the Board.

Secretary's Report
- March 17, 2020 Meeting Minutes
  The March 17, 2020 regular meeting minutes were reviewed. The minutes were approved on a motion by Landin, second by O'Donnell and unanimous vote of the Board.

Treasurer's Report
The checking balance is $68,717.85 and the CD balance is $10,000 as of April 1, 2020. An invoice from Roseau County SWCD for administrative services in the amount of $1,168.51 was approved on a motion by O'Donnell, second by Olafson and unanimous vote of the Board. The Treasurer's Report was approved on a motion by Schaible, second by O'Donnell and unanimous vote of the Board.

Visitor(s)/Public Comment
- Roseau County Commissioner
  None

Special Report
None

Old Business
- Houston Engineering – West Branch River Restoration Project; FY 2014 Flood Recovery – DRAP Phase 3A Grant Amendment
  Manager Landin reported there was sloughing of the roadway adjacent to the project. He had talked to Tony Nordby (HEI) about a repair solution. The WRWD should use grant money for the repair. There is $36,443.21 left from the grant to use according to Scott Johnson. Any money left over is sent back to BWSR. Manager Landin will get an estimate from Stoskopf to make the
repair. Manager Landin moved to authorize the repair to mitigate further damage; second by Olafson and approved by unanimous vote of the Board.

- **Houston Engineering Proposal to Identify and Evaluate Warroad River Storage Projects**
  Nothing new to report.

- **WRWD Strategic Planning and PRAP Grant Application**
  Scott Johnson reported Brian Dwight signed the agreement and has started work on the plan. He would like to schedule a date and time to meet with the Board.

- **1W1P Governance Policy/Policy Committee; LOW 1W1P Work Plan**
  President Thompson reported this Committee is now the Joint Powers Board (JPB). The work plan has been approved by JPB and BWSR. The first 50% of grant money has been received.

- **Beaver Dam Removal Update**
  Manager Landin talked to Jake Marvin about his beaver problem. There is also a beaver issue at Glenn Horner’s property. Manager Landin talked to Kermit Jensen about trapping the beaver at Horner’s. Apparently someone else is trapping beaver at Jake Marvin’s property. The WRWD is not obligated to pay this person trapping at Marvin’s since this was not authorized by the Board. There is also an old dam near Percy Hodgson’s property that should be removed (beaver have been trapped out).

- **Permits**
  A permit application was received from Cedarbend Township to replace a 16” culvert with a 24” dia. The permit was approved on a motion by Landin, second by Olafson and unanimous vote of the Board.

- **Potential Warroad River Clean Water Grant Sites**
  Potential additional site to stabilize at Tim Fast property.

- **Conservation Corps – River Clean-Up**
  Manager Landin reported that Houston Engineering (HEI) could have the drone and operator on the bridge south on County Road 5 at 10:00am, Thursday, April 30. Manager Olafson agreed to assist to guide the drone and maintain line of site.

- **Advisory Committee**
  Nothing to report.

**New Business**

- **Cooperative Agreements Between WRWD and JPB**
  There are two (2) agreements; one for bank stabilization and one for research/study of West and East Branch of Warroad River and Ditch 10. The WRWD could also add a 4th site for bank stabilization since there are funds available to cover this. WRWD would be responsible for up to 10% local match. Manager Landin moved to require benefitting landowners pay 50% of local match. Motion seconded by O’Donnell and approved by unanimous vote of the Board. Regarding process of payments, Landin moved to streamline invoices as approved locally and submitted to fiscal agent for payment directly to either consultant or contractor. Motion was seconded by Olafson and approved by unanimous vote of the Board.
Round Table
None

Next Meeting
The next Regular Meeting will be held, Tuesday, May 26, 2020 at noon.

Adjournment
The meeting was adjourned at 1:05 pm on a motion by Olafson, second by O’Donnell and unanimous vote of the Board.

Watershed Secretary  5/26/2020
Date