

**Meeting Minutes of the Board of Managers
Warroad River Watershed District**

Warroad, MN

July 29, 2021

Call to Order

• **Attendance**

President Thompson called the meeting to order at 10:30 a.m. Managers present were Bill Thompson, Joe Olafson, Keith Landin, Jeff O'Donnell and Brian Schaible. Scott Johnson and Janine Lovold - Roseau County SWCD and Matt Fischer - BWSR were also present. Joining virtually was Tony Nordby - Houston Engineering (HEI).

• **Agenda**

The agenda was amended to include a discussion about LiDAR data. The agenda was approved, as amended, on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board.

Secretary's Report

• **June 24, 2021 Meeting Minutes**

The June 24, 2021 regular meeting minutes were reviewed. The minutes were approved on a **motion** by Landin, **second** by Olafson and unanimous vote of the Board.

Treasurer's Report

The checking balance is \$78,171.00 and the CD balance is \$10,000 as of June 30, 2021. Invoices were received from Houston Engineering for stream bank stabilization design/administration and river storage project in the amounts of \$8,739.15 and \$495.95, respectively. HEI invoices were approved on a **motion** by O'Donnell, **second** by Olafson and unanimous vote of the Board. Olafson **moved** to allow Isaac Krahn to invoice for 5 beavers, **second** by O'Donnell and approved by unanimous vote of the Board. Invoice received from Stoskopf Trucking for construction work on bank stabilization in the amount of \$63,045.39. Landin **moved** to approve Stoskopf invoice which was **seconded** by Olafson and approved by unanimous vote of the Board. The Treasurer's report was approved on a **motion** by Olafson, **second** by O'Donnell and unanimous vote of the Board.

Visitor(s)/Public Comment

- None

Special Report

- None.

Old Business

- **WRWD Representation at the Implementation Committee (IC) Meetings**

Manager Olafson reported there was a meeting on 7/8/2021. Funds are becoming available for WRWD projects. Need to plan projects. According to Janine Lovold, approximately \$621,173 will become available. WRWD needs to get projects submitted to IC for consideration.

- **Houston Engineering**

1. **Evaluate potential Warroad River storage projects**

Tony Nordby (HEI) submitted a proposal to the Implementation Committee (IC) and the Joint Powers Board (JPB) for further work on the storage project (about \$27,000). A meeting should be conducted with the DNR, Lake of the Woods County, Roseau County, tribal group and WRWD to review proposals.

2. **Warroad River Clean Water Grant Sites - bank stabilization**

Tony Nordby will send proposal to the IC and JPB for two additional sites that expressed interest in getting similar work done. Manager Landin will send Nordby a map showing locations of these projects.

- **WRWD Strategic Planning**

1. **Administrative support**

Matt Fischer (BWSR) reported he spoke with Jenee Provance on 7/8/2021 to review watershed district handbook. He suggested the WRWD should have discussion about budget soon for the budget hearing along with completing the annual report. Fischer also suggested the WRWD obtain liability insurance. This is available through organizations like Minnesota Counties Intergovernmental Trust (MCIT) and League of Minnesota Cities. Fischer also discussed roles and responsibilities and suggested the WRWD go through the worksheet of responsibilities this fall. He also suggested a public data request policy should be in place. Manager Landin indicated he will get a quote on insurance. Fischer also discussed available funding for Clean Water Fund for FY 2022-2023.

- **1W1P -Joint Powers Board**

President Bill Thompson reported the next meeting is scheduled for September 2021.

- **Beaver Dam Removal Update**

Nothing to report.

- **Permits**

None

- **Conservation Corps – River Clean-Up**

Nothing to report.

- **Advisory Committee**

Nothing to report. Manager Landin said he would talk to Jeff Hellquist about starting in person meetings. WRWD is required to have at least one meeting a year by statute.

- **Roseau County Funding for Ditch 10**

Funding is available to prevent ditch inflow washouts by placing culverts with gates.

New Business

- **LiDAR data discussion**

The contractor performing the work intends to fly this fall to take advantage of minimal vegetative cover. They will host the data on their web site. Some townships are willing to cost share. Lake of the Woods County did not participate in funding. No one has approached the Roseau County board. President Thompson indicated he could approach Commissioner Russ Walker but needs information on the unincorporated townships. According to Manager Landin, 1/3 of cost would be paid by Lake, Moranville and Cedarbend townships if they agree to it. Thompson indicated he will talk to Walker. Landin said he would talk to Cedarbend township (Jeff Hellquist) about cost participation.

Round Table

Discussion continued regarding budget for 2022. Manager Landin **moved** to accept the draft budget for 2021-22. The motion was **seconded** by Olafson and approved by unanimous vote of the Board. A hearing was scheduled for the next regular meeting. The draft budget must be included in the hearing notice.

Next Meeting

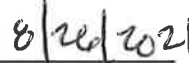
The next Regular Meeting will be held on Thursday, August 26 , 2021 at 10:00am. Budget hearing will begin at 10:05am on that date.

Adjournment

The meeting was adjourned at 12:05pm am on a **motion** by Olafson, **second** by O'Donnell and unanimous vote of the Board.



Watershed Secretary



Date